

**WELCOME TO THE
FY 12-13 FUNDING FORUM**

OVERVIEW

1. This year there is a single application to complete whether funding is requested from the City's General Fund or the Community Development Block Grant (CDBG) program. We refer to the application as the City's "Common Application."
2. Applications are to be submitted electronically. No paper applications will be accepted.

OVERVIEW - CONTINUED

3. 100% of City funding must be used to benefit low-income Hayward residents.
4. All allocations will be made subject to funding availability.
5. Applications are due by 5pm on Wednesday, October 12, 2011.
6. City Council allocations will be made at meetings in April and June 2012, for projects to be implemented between July 1, 2012 and June 30, 2013.

OVERVIEW - CONTINUED

7. A paper copy of the application materials has been provided to you.
8. Agencies that receive allocations of City funding will be required to meet the City's Minimum Contracting Standards, which may be found on page 4 of the application materials. Note the Contracting Standards require a FY 10-11 audit to be completed and submitted to the City prior to July 1, 2012.

OVERVIEW - CONTINUED

9. This paper version of the City's FY 12-13 application materials is provided for informational purposes ONLY, as applications for FY 12-13 funding MUST be submitted ONLINE at www.citydataservices.net
10. **Currently-Funded Agencies:** Agencies that are currently funded (in FY 11-12) that wish to apply for FY 12-13 funding will find the FY 12-13 application under their "Reports" tab when they log onto www.citydataservices.net.

CURRENTLY-FUNDED AGENCIES


City Data Services - Hayward, CA - Windows Internet Explorer

http://www.citydataservices.net/cities/haywca/programs.pl

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[Apply for a New, Different Program for FY12/13](#)

NOTE: To reapply for your existing program, click on the "Reapply" link in the application column, below. To apply for a new program for your agency, use the button above.

You are working in FY 2011/12

To view your reports, click on the link in the "Reports" column.

Agency	Program	Reimburs. Request	Next Report	Applications	Last A Upd
Alameda County Community Food Bank	Food Distribution Program		Mid Year QPR	Apply for FY2012/13	09/15
Alameda County Community Food Bank	Planned Purchase Food Program		1 Qtr QPR	Apply for FY2012/13	7/22/

2 total Programs

City Data Services - San Mateo, CA
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OVERVIEW – CONTINUED:

- ii. **New Applicants:** Agencies that are NOT currently funded, should log onto www.citydataservices.net and use **HAY2012** (case sensitive) as both their *UserName* and *Password*.

Applicants will be prompted for some basic information and then issued a unique *UserName* and *Password*. By logging on with these new credentials, the FY 12-13 Application for Funding may be accessed.

NEW APPLICANTS



NEW APPLICANTS


City Data Services - Hayward, CA - Windows Internet Explorer

http://www.citydataservices.net/cities/haywca/programs.pl

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If you want to apply for FY2012 CDBG funding from the City of Hayward, use the form below to create an account.
DO NOT use this form if you are already funded by the City of Hayward.
Use your City Data Services login to apply for FY2012.

Agency Name:	
Agency Address:	
Agency City:	Agency Zip:
Agency Contact:	Contact Telephone:
Contact Email:	NOTE: Email correspondence about this application will be sent to this address
<input type="checkbox"/> Copy Agency Information to Program	
Program Name:	
Program Address:	
Program City:	Program Zip:
Program Contact:	Contact Telephone:
Program Email:	

After completing this form, click the submit button below. The subsequent screen will display your login information. Follow the link shown to log in and begin your application. Please record your login information. Login information will also be emailed to the email address given.

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OVERVIEW – CONTINUED:

12. Commissioners: will be able to review and evaluate applications online, however a complete set of printed applications will be provided in a binder for each Commissioner, as in previous years. Commissioners' log-on instructions will be included in their binders.
13. For the first time, an evaluation tool will average together Commissioners' scores for each application. This score will assist in formulating Funding Recommendations, but will not be used exclusively, as Applicant interviews, Liaison Reports, ability to meet the City's Contracting Standards, and previous performance will also factor into the Funding Recommendations.

FUNDING PROCESS CALENDAR (PAGE 2 OF THE APPLICATION)

This year, all applicants in the following categories will be interviewed in October-November (actual date TBD), and draft Funding Recommendations will be established by the Commission at its Regular Meeting on Wednesday, November 16, 2011:

- Housing and Housing Rehabilitation
- Nonprofit Facilities
- Economic Development and Commercial Rehabilitation

FUNDING PROCESS CALENDAR (PAGE 2 OF THE APPLICATION)

All applicants for social services (housing-related or general), will be interviewed in December and January 2011 (actual dates TBD), with draft Funding Recommendations scheduled to be established by the Commission at its Regular Meeting on Wednesday, February 15, 2012.

DISTINCTIONS IN FUNDING SOURCES

The following types of projects are *generally* eligible for CDBG funding:

- ✓ Housing and housing rehabilitation
- ✓ Nonprofit facilities projects
- ✓ Economic development (job creation and commercial rehabilitation)
- ✓ Housing –related social services (e.g., fair housing counseling, homeless services, etc.)

DISTINCTIONS IN FUNDING SOURCES

All other, non-housing-related social services may be eligible for funding from the City's General Fund (subject to availability).

NEW FUNDING CATEGORIES - *ALMOST*

This year, the Common Application includes two new categories of funding:

- ✓ Neighborhoods, Arts, and Events
- ✓ Paratransit (Travel Training and Volunteer Driver Programs)

However, the “Rules” and guidelines for funding in these categories have not been finalized, so these categories will NOT be included in this funding process. By next year, we will have this resolved.

FINAL ADVISORIES

- ✖ Allocations of Community Development Block Grant (CDBG) funding will be conditioned on grantees' ability to meet all the federal regulations that apply to CDBG projects.
- ✖ Information regarding the CDBG program may be found at www.hud.gov
- ✖ A sample CDBG contract may be requested at CDBGinfo@hayward-ca.gov

Q & A:

✕ Questions?

✕ Thank you!!!